

Career Focus

I am a marketing professional with social media, advertising and website management experience looking for a position that will challenge my analytic skills and elicit creativity.

Experience Summary

- Coordinate with internal departments and facilitate communication to team members.
- Writing for publication online and in print including ad copy, press releases, request for proposals, blogs and advertising brochures. Also proficient in writing for SEO.
- Designing marketing/promotional materials including flyers, handouts, website images.
- Conducting research and interviews for public presentations.
- Managing a heavy workload including client responsibilities and projects.

Education

B.S., Double Major in Business Management and Law and Commerce, Purdue University, 2007
High School Diploma, La Porte High School, 2002

Professional Experience

Marketing Specialist at Clabber Girl Corporation, December 2014-present

- Liaison between other departments and marketing creative teams
- Work with management to ensure communication consistency of website, print communications, coffee business, museum and bake shop café
- Advisor and editor on print and creative solutions including recipe books and product guides
- Participate in monthly video production and marketing campaigns on social media
- Analyze market data and use it to make informed recommendations to executive management
- Manage all social media accounts including coming up with creative, planning promotions, writing posts, scheduling and monitoring interactions
- Lead on two website re-design and re-structure projects
- Maintain website information and assets

Sales & Marketing Manager at Awards Network, May 2007-December 2014

- Develop marketing and branding strategy
- Design, and write copy and proofread all marketing materials used in the sales process
- Analyze current client programs and develop strategy to increase revenue
- Consult with prospective clients with technical questions and concerns
- Support sales person, serving as a back up
- Manage, write copy and maintain the company website
- Lead on two website re-design and re-structure projects
- Write case studies and new web pages optimized for search engines
- Train new co-workers and establish training materials

Computer and Software Skills

Adobe Software Creative Suite, Microsoft Office 2016, WordPress, Windows 10